

# ***PROPOSAL ADDENDUM***

**FAILURE TO RETURN THIS ADDENDUM IN ACCORDANCE WITH INSTRUCTIONS  
MAY SUBJECT YOUR PROPOSAL TO REJECTION.**

**Project: RFP - Design Updating and Development for 4 Residential Subdivisions**

**Addendum Number: 1  
Addendum Date: November 16, 2015**

**INSTRUCTIONS:**

1. Sign & return copy of this addendum with your proposal.
2. Check **ONE** of the following options:

**Additions/Omissions** resulting from this addendum are included in our proposal.

Proposal has already been provided. **No changes** resulted from this addendum.

Proposal has already been provided. **Changes** resulting from this addendum are as follows:

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*use separate sheet if needed*

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**Addendum Acknowledgement:**

**Bidder:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**Name and Title (Typed):** \_\_\_\_\_

**Date:** \_\_\_\_\_

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This Addendum forms a part of the proposal documents for the above-identified project. All remaining portions of the documents dated **October 15, 2015** not specifically mentioned or otherwise revised by this Addendum remain in full force and effect. This addendum consists of  3  page(s) including this cover page

Acknowledge receipt of this addendum by signature in the space provided above. Failure to do so may subject your proposal to disqualification.

Modifications to the Bid Documents are as follow:

SEE ATTACHED

# PROPOSAL ADDENDUM NO. 1

To: All interested parties

From: Dan Pierce  
TRELLIS – Project Manager

Date: November 16, 2015

Subject: Clarifications and Responses to RFP for Design Updating and Development of 4 Residential Subdivisions 11/6/15 to 11/12/15

- General Information
  1. Project 1 location
  2. Project 4 unit count
  3. Proposals – Discipline specific
  4. Proposals – Packaged pricing
  5. Collaboration
  6. Financial Information
- Scope of Work Additions
  1. Appendix B – Project 1, page 19, section B.5
  2. Appendix D – Project 4, page 36, section F.5

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## GENERAL INFORMATION:

1. Section 1 – General Information, page 5, Project 1 / Replace reference to “17<sup>th</sup> Street & Cholla Avenue” with “N. 17<sup>th</sup> Drive & W. Cholla Street”. Apply to entire document.
2. Appendix A, List of Projects, page 12, Project 4/ Number of Units, replace reference to “60” with “40”.
3. Proposals for a single project, and/or those for discipline specific services will be accepted. It is the discretion of the interested party to determine their own number of projects and scope of services they are best suited to produce.
4. If seeking award of more than a single project, “package-price” proposal(s) will be accepted in a separate envelope, provided single unit proposals are also included for each project and submitted in their own respective and separate envelope.
5. Collaboration between interested parties is acceptable. All parties in this arena are encouraged to utilize whatever strategies avail them to provide Trellis with their most competitive proposal(s).
6. Exhibit A, page 46, Financial Information / Interested parties are not required to submit “third-party audited financial statements” with their proposals. 2013-2015 year-end financial statements or tax returns are an acceptable method of demonstrating financial capacity at this stage. The Owner reserves the right to require additional details (if needed) prior to award of the contract(s)

SCOPE OF WORK ADDITION:

**17<sup>th</sup> & Cholla**

1. Appendix B – Project 1, page 19, section B.5  
Add - Provide Condominium Documents, Plat, Master Deed, and Unit Deeds as necessary for sale of units.

**Courtyards at Mission Lane**

2. Appendix D – Project 4, page 36, section F.5  
Add - Provide Condominium Documents, Plat, Master Deed, and Unit Deeds as necessary for sale of units.