

REQUEST FOR PROPOSAL TO REFINANCE OFFICE BUILDING

Trellis is an Arizona, non-profit 501(c)3, organization that has been serving the community since 1975 providing housing counseling and education, real estate development and mortgage lending to increase homeownership opportunities. Trellis' mission is to make stable homes and communities possible by educating, building and lending. Trellis has helped hard-working families realize the dream of financially-stable homeownership for the last 43 years.

Between 1975 and 2018, Trellis has helped 3,571 families purchase their first home, built or rehabilitated 316 homes and trained or counseled 42,221 families/individuals in financial management primarily to buy a home. Trellis has originated and/or facilitated more than 2,000 mortgage loans totaling \$149 million. And, more than 4,800 struggling homeowners were saved from foreclosure.

Scope of Work:

- Trellis is seeking to refinance the loan on office building located at 1405 E. McDowell Road, Phoenix, AZ 85006. Office building is 100 percent owner occupied. Tax parcel numbers: 116-21-083, 084, 085 and 087.
- As of January 31, 2019, estimated loan balance of \$502,304.
- Proposal should include a breakdown of all the costs related to the refinance loan, including: Collateral requirements, Loan to Value requirements, Debt Service Coverage Ration, Minimum Term, Maximum Term, Interest Rate Structure, legal fees, origination fees, covenants, other fees.
- Please include past and current relationship with Trellis.

Submit proposals to: Patricia Garcia Duarte, President and CEO
via email pgarciaduarte@trellisaz.org by 4pm March 15, 2019.